

TOWN OF SMITHTOWN

Building Department

APPLICATION FOR SIGN PERMIT

Issued Pursuant to the Provisions of the Building Zone Ordinance
Building Code of the Town of Smithtown

USE SHALL BE IN COMPLIANCE WITH APPROVED C/O

DATE _____ Sec. _____ Block _____ Lot _____

A PERMIT MUST BE OBTAINED BEFORE BEGINNING WORK

(Type or print to ensure legible copy)

Property location of sign _____ (no.) on the N S E W side of _____ (street name) and
feet _____ N S E W from (street name) _____ in (Village) _____ State of New York.

Tenant's Legal Corporate Business Name _____ Billing Address _____

Village or City _____ State _____ Zip _____ Tel. _____

Property Owner _____ Address _____ City _____ State _____

Has consent of Property Owner been obtained? _____

Size of Building or Store: Width _____ Ft. Depth _____ Ft.

Wall Sign Ground Sign Awning

Wall Sign

Height Above Grade to the highest point of sign _____

Are there any Existing Signs? () Yes () No

If Yes – Give Permit # for each _____

Will Any Existing Signs be removed? () Yes () No

Is Sign to be illuminated? _____

If Yes: Internal: _____

External: _____

Square Footage of Sign _____

Ground Sign

Setback from:

Front Property Line _____ Ft.

Side Yard _____ Ft. Side Yard _____ Ft.

Height _____

Is Sign to be illuminated? _____

If Yes: Internal: _____

External: _____

Square Footage of Sign _____

General Provisions:

All signs, except as hereinafter specifically excluded, shall be the subject of a sign permit issued prior to erection. Such sign permit shall be issued upon payment of a fee in the amount of \$3 per square foot of sign area, but in no event less than a minimum of \$50 for each sign, and the determination that the proposed sign conforms to the provisions of this ordinance. All signs required to have permits shall at all times prominently and permanently display the permit number on the face of the sign. In consideration of the granting of the permit requested the application agrees to comply with all rules and regulations of the Building Code and the Building Zone Ordinance of the Town of Smithtown, and with every other provision of law relating to the erection or alteration of said building.

Awning Sign

The bottom flap of a vinyl or fabric awning may be used as a sign provided that the awning conforms to § 322-69C(6)

Height Above Grade to Top Awning _____

Clearance Above Grade _____

Set Back From all Property Lines _____

Set Back From Curb, Parking and Driveways _____

Projection From Wall _____

Pitch _____ Flap Height _____

Square Footage of Sign _____

Sign Company _____

Tel.No. _____

Address _____

E-Mail _____

AFFIDAVIT

I _____ being the _____ swear that to the best of my knowledge and belief the
Print Name *Owner [Commercial may be Owner's Agent, Architect or Contractor]*
statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premises and that all provisions of the Amended Zoning and Building Ordinance and the State Building Code and all other laws pertaining to the proposed work shall be complied with, whether specific or not, and that such work is authorized by the owner.

Signature _____
OWNER(Commercial applications may be signed by Owner's Agent, Architect or Contractor)

Sworn to before me this:

_____ Day of _____ 20 _____

(Notary Public, Suffolk County, New York)

Notary Stamp

(To be filled in by Building Department.)

Application/Permit No. _____

S.C.T.M. No. 0800- _____ - _____ - _____

Receipt # _____ Permit Fee _____

Zoning District _____ Variance # _____

Plan Approved by _____

Permit Issued _____ 20 _____ LWRP

Permit Expires _____ 20 _____ DEC