



**Smithtown Highway Department
758 Smithtown By-Pass
Smithtown, New York 11787-5082**

Robert J. Murphy, Superintendent of Highways
631-360-7500, 631-360-2251 (fax), highwaymail@tosgov.com

APPLICATION FOR ROAD OPENING PERMIT

Permit # _____

Name of Applicant: _____

Please Print

Address: _____

Email Address: _____

Applicant is responsible to call for utility mark outs. Notify Highway Dept. inspector prior to start of project at 360-7500. When project is complete, call Highway Department at 360-7500 to arrange for inspection. Failure to complete the project and call for your inspections by the expiration date listed on the permit will result in the forfeiture of all fees and bond and you will be required to refile for the road opening permit and resubmit all applicable fees.

It is the responsibility of the applicant to call for inspections prior to the expiration of permit.

The applicant agrees that the road opening permit will be done in accordance with the Code of the Town of Smithtown, Chapter 245 – Streets and Sidewalks, in its entirety.

Print name of applicant

Signature of applicant

Date

ALL PERMITS AND RECEIPTS WILL BE SENT ELECTRONICALLY.

PLEASE INCLUDE PROJECT DESCRIPTION AND SKETCH WITH APPLICATION.

OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

Initial inspection of Site

Initials

Date

Final Inspection

Initials

Date

Town of Smithtown Highway Department

2020 Fee Schedule

EFFECTIVE JUNE 1, 2019

<u>FEE TYPE</u>	<u>FEE AMOUNT</u>
Road improvement initiation fee	\$150.00 (to be applied to total fee)
Driveway Apron Permit: Residential	\$150.00 per apron/ Commercial \$200 per apron
Bell Hole Excavation up to 50 sq. ft.	\$150.00 each
Bell Hole excavation greater than 50 sq. ft.	\$250.00 each
Directional Drill	\$150.00 for 1 st 100 ft., \$1.00 ft. thereafter
Test Hole/Monitoring Well	\$200.00 each
Excavation up to 60" depth	\$150.00 for 1 st 100 ft., \$1.00 ft. thereafter
Excavation greater than 60" depth	\$175.00 for 1 st 100 ft., \$1.00 ft. thereafter
Sidewalk excavation	\$150.00 for 1 st 100 ft., \$1.00 ft. thereafter
Curb or Curb Cut & Sidewalk Excavation	\$150.00 for 1 st 100 ft., \$1.00 ft. thereafter
Communication/Utility Pole Install or Replacement	\$150.00 per pole (If a pole is double, a \$1,000 bond will be required. Bond returned when double pole is removed.)
Emergency Processing Surcharge (Utilities only)	\$50.00 for less than 48 hours notice
Block Party	\$75.00 each
Re-inspection Fee	\$75.00 for 2 nd inspection/ \$100.00 for 3 rd inspection and thereafter
Permit Renewal Fee	\$150.00 each
Transfer Hwy. Work Permit to New Permit Holder	\$150.00 each
Winter Bonding	\$150.00 each
Encroachment Easement	\$200.00 each
Heavy or overweight loads (80,000 lbs. or more)	\$250.00 each
Over width loads (more than 10 ft. wide)	\$250.00
Utility Cabinet	\$500.00 each

Curb Cut Permits: PLEASE NOTE: Permits expire 1 (one) year from date of issuance unless otherwise noted. Any permits requiring additional final inspections will be charged reinspection fees (see above).

Road Opening Permits: PLEASE NOTE: Permits expire on date listed on permit. If you have not called for your inspections by the expiration date, the permit is null and void and all fees are forfeited. ALL APPLICATIONS MUST HAVE CONTACT NAME, PHONE NUMBER AND EMAIL ADDRESS ON THEM.

All permits and receipts will be sent electronically.