

TOWN OF SMITHTOWN

PARADE/RUN/WALK APPLICATION

APPLICANT: PLEASE NOTIFY THE FOURTH PRECINCT AT #854-8400  
BEFORE SUBMITTING APPLICATION TO THE TOWN CLERK

DATE(S) OF EVENT: \_\_\_\_\_

NAME OF ORGANIZATION

RAIN DATE(S): \_\_\_\_\_

TIME(S) OF EVENT: \_\_\_\_\_

Person in charge of Event

TYPE OF EVENT: \_\_\_\_\_

ADDRESS

PHONE NUMBER(S)

1) Purpose of Parade/Run/Walk for which Permit is sought: \_\_\_\_\_

2) Please set forth detailed route with map which will be traveled (include names of all streets and directions (N,S,E & W) participants will be traveling on). List all starting and ending places. (Please attach Map).

3) Please complete: \_\_\_\_\_ No. Of Bands \_\_\_\_\_ No. Of Floats  
\_\_\_\_\_ No. Of Vehicles \_\_\_\_\_ No. Of Marching Units

\_\_\_\_\_ Approximately: Total number of Marchers

Organization

Dated: \_\_\_\_\_

Signature of person in charge

PLEASE NOTE THAT APPLICATION MUST BE MADE AT LEAST TWO (2) MONTHS BEFORE EVENT, IF NOT BEFORE. EACH APPLICATIONS HAS TO GO BEFORE THE TOWN BOARD FOR TWO (2) READINGS BEFORE PERMIT CAN BE ISSUED.

FIRST READING DATE: \_\_\_\_\_ SECOND READING DATE: \_\_\_\_\_

Copies forwarded to: Smithtown Dept. Of Public Safety  
Smithtown Traffic Department  
Smithtown Highway Department  
Smithtown Parks Department  
Fourth Precinct

Applications can be mailed to: TOWN CLERK'S OFFICE  
TOWN OF SMITHTOWN  
99 WEST MAIN STREET  
P. O. BOX 646  
SMITHTOWN, NEW YORK 11787

NOTE: ALL SIGNS OR BANNERS THAT ARE POSTED BY YOUR ORGANIZATION IN CONJUNCTION WITH THIS APPLICATION MUST BE REMOVED AT THE END OF THE EVENT.

**HOLD HARMLESS AGREEMENT**

The \_\_\_\_\_, hereinafter "Parade/Special Event Applicant" agrees to protect, defend, indemnify, release, discharge and save harmless the **TOWN OF SMITHTOWN**, its officers, directors, employees, and agents from and against any and all losses, damages, claims, suits, liens, orders, judgments, executions, fees and expenses, arising out of or in connection with the Applicant's use of Town roads and property for its proposed parade, located in the township of Smithtown, New York on the date/s of \_\_\_\_\_, and/or including a rain date of \_\_\_\_\_, including any and all liability imposed by law and/or contract and/or custom upon the **TOWN OF SMITHTOWN** and/or its officers, directors, employees and agents. In any case, the **TOWN OF SMITHTOWN** shall have the right to demand that the Applicant shall undertake to investigate, defend and indemnify against any and all suits and claims, justified or not, provided that the claim or suit shall be against the **TOWN OF SMITHTOWN** and/or its officers, directors, employees and agents arising out of or in connection with the Applicant's use of Town roads located in the Township of Smithtown, New York, and/or any and all acts, omissions or negligence on the part of the Applicant and/or its officers, directors, employees, contractors and agents relating to the use and enjoyment of Town roads located in the Township of Smithtown, New York.

**Dated:**

**Sworn to before me this** \_\_\_ day **Applicant:** \_\_\_\_\_

**of** \_\_\_\_\_ **20** \_\_\_\_\_ **Notary:** \_\_\_\_\_