TOWN OF SMITHTOWN

OFFICE OF THE BUILDING DEPARTMENT

John Bongino

Town of Smithtown Building Director

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FOR NEW SINGLE FAMILY DWELLINGS

REQUIRED RESIDENTIAL APPROVALS INSPECTIONS/CERTIFICATIONS

In order to issue your Certificate of Occupancy/Certificate of Compliance the following inspections need to be scheduled, completed and approved.

☐ Footing – Foundation - Waterproofing Inspections
1. Footings with reinforcing in place inspection (prior to pour)
2. Foundation and waterproofing inspection
3. Submit concrete tickets and concrete test certifications as requested

☐ As-Built Foundation Survey approved by the Town Engineer prior to framing inspection
☐ Underground Plumbing Inspection
☐ Strapping Inspection
☐ Rough Plumbing Inspection
☐ Rough Electrical Inspection*
☐ Framing Approval – Roofing, sheathing, siding and windows in place
☐ Gas Piping Inspection (Pressure or Air Test) Test to be holding prior to request
☐ Fire-Blocking/Insulation Inspection
☐ Final Plumbing Inspection
☐ Final HVAC – Letter of Certification *(notarized)*
☐ Final Electrical Inspection Approval* – Electrical Certificate Issued by Agency
☐ Final Construction Inspection
☐ Suffolk County Board of Health Final *(stamped survey from Board of Health)*
☐ Departmental inspection finals
☐ Miscellaneous Certifications as requested by Plans Examiners or Inspectors
☐ New Home Affidavit
☐ House Number Posted (new dwelling)

Please note the following:

Check with your inspector/inspectors for specific required inspections and certifications/documentation

- Revised Drawings and Certifications and must be submitted to prior to the next scheduled appointment.
- Amendments require 3 sets of plans and a fee for all changes to original approved plan. Approval of amended plans may be required before next scheduled appointment.
- All inspection areas to be entirely open for the inspector's inspection. Closed wall inspections will not be accepted or approved.
- Photographs *will not* be accepted on Closed Wall Inspections for new construction projects.
- Certifications must be by a New York State Design Professional or a Certified Testing Laboratory.

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Received by Date Inspector

**Electrical inspections are arranged directly through one of the approved fire underwriter agencies*